



## **Bandung International Conference on Collaborative Pharmacy Research 2018**

### **Guides for Oral and Poster Presenter**

#### **Oral Presentation**

1. Oral presentation should not exceed 7 minutes
2. Consist of a maximum 5 slides, contain Introduction, Materials and Methods, Result, and Conclusion
3. Speakers of Oral presentation are requested to send their presentation to our email ([web.biccpr@gmail.com](mailto:web.biccpr@gmail.com)) or alternatively presentation file could be transferred via USB during conference day
4. Name your presentation file as OP\_Number\_Speaker Name (i.e **OP\_1\_Dimas Setiadji**)
5. Presentation file should be registered at least **one hour prior to the session**
6. The following operating systems are acceptable: Windows 7 or later, Power point 2011 or later. If you prepare your presentation file using Mac OS, please make sure that it works with Windows in advance.
7. If your presentation contains any audio or video please inform the PC operators in advance.
8. Make sure the presentation file sent is your final version. Modifying your presentation file after registration should be avoided.
9. For speakers who bring their own laptops Please visit the PC operator in your session room the day before or at least 1 hour before your presentation to check the correct output and compatibility. Speakers should provide a suitable adapter. Deactivate the screen-saver and power-saving mode of your laptop and bring a second back up copy of your presentation with you. Please remember to pick up your laptop after your presentation finished.

## **Poster**

1. Please make your poster in A0 poster paper with portrait orientation
2. The main contents of the poster should be in upper part where it easily visible.
3. Poster should be prepared in english.
4. Poster should contain Introduction, Materials and Methods, Result, and Discussion
5. There will be a registration desk for speakers of poster presentations in the front desk.